

**Town of Preston  
105 Back Landing Road  
Regular Meeting 7pm.  
June 7, 2021**

**Attendees:** Doug Vanderveer, Robert Stacey, Nelson Anderson, Savannah Winston, Gary Waltemeyer, Amber Korell, Dale Whitley

**Public Attendance:** Town Attorney Walt Palmer, Lt. Nepert, Russ Dukes-PVFC, Kathleen Barry, Hannah Wilkins, Barb Galloway, Steven Hildenbrand

The regular meeting was called to order by Commissioner Doug VanDerveer at 7:00 p.m.

Comm. VanDerveer awarded Hannah Wilkins a Honorary Citizenship Award from the Town of Preston for all her hard work and devotion to the Town during her 150 hours spent interning with our Town Hall staff.

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Comm. Waltemeyer made a motion to approve the minutes of the previous meeting as presented and was seconded by Comm. Stacey and unanimously approved.

**Police Report: for May, 2021**

130 hours assigned with a total of 26 assignments

- 220 Calls for service
- 5 Reports taken
- 56 Traffic Stops
- 83 Traffic Violations
- 1 Arrest

**Public Works Report -Dale Whitley**

-We pumped 2,013,000 gallons of water.

-We discharged 4,301,208 gallons of wastewater

-We located a missing water meter at 168 Main St. We dug it up and installed two 6" risers on it so that it can be found easily.

-The air compressor at the sewer plant broke down. We have two operating alternately, so now we are down to one operating all the time with no breaks. The factory rep came and said we need a new one and it is covered by warranty. However, we can't get a replacement until September.

-We cut grass at 205 Main St. when the owners would not.

-We repaired a water leak at 108 Chambers.

-We repaired a water leak on Fooks Ave.

-We repaired a storm drain on Noble Ave. that had dirt washing into it. We sealed the holes and filled the washout with dirt.

-We worked on the 3-way plug valve at the sewer plant and with a little effort we were able to get it working. We have to climb into a vault and operate the valve by hand. We have the company coming this week to get it working properly.

-We built a shelf for spare parts at the sewer plant. It holds almost all the spare parts but not all.

-The automatic gate quit working at the sewer plant. The company had a service tech come out and repair it.

-We worked on our sewer map for the infiltration project we have coming up. We have approximately 6,500 feet of sewer main to clean and video. Then we can evaluate what needs to be relined.

-We also cut grass and sprayed weeds all month

### **Administrative Report – Amber Korell**

- Responded to phone/email & visitor inquiries
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- Sent out code violation letters for David George
- Worked with GMB, AECOM, and Lawyers regarding WWTP
- Received confirmation from MDE on our Water Tower Renovations Permit was approved, and work will be under way within the month. Southern Corrosion just finished the Town of Sharpstown's Water Tower and it looks good I can't wait to see ours freshened up.
- Approved and Issued building permits with MDIA
- Approved and Issued Business Licenses
- Processed quarterly federal and state reports
- Worked on Budget FY21-22
- Sandy has been diligently working on getting quotes for the multiple jobs we are planning for the next fiscal year. By next meeting we should have our Pavilion Roof and Town Sign Quotes to review.
- Final Grant park pictures were taken and submitted; we are currently waiting on the final reimb. The new Park Grant Application just came out for 2023, and is Due August 26<sup>th</sup>
- We received a Grant from CCAC to fund our Concerts in the Park this summer
- The Preston Community completed the Ramp @ 122 Williamson Street for Miss Larrimore.
- Currently working on
- Preston is hosting a Pop- up Vendors Market the THIRD SATURDAY of the month here at James T Wright Park from 10-2, vendor fees will go to the YMCA to continue to offer free community programs/events for the children. Our 1<sup>st</sup> market day was 5-15-2021 and was well attended.

### **Planning and Zoning –**

Date: May 14, 2021

Present: Steve Hildenbrand, Rosemarie Stacey, Karin Packard, John Callahan, Robert Stacey

**-Review for Approval Initial Drawing of Plans for 162 Main Street:** Mr. Callahan submitted to the Town of Preston, a permit application for the building of a new single-family home. The current building lot at 162 Main Street is cleared of Mr. Callahan's original home, destroyed by fire. Mr. Callahan submitted hand drawings of the area where the new house will be built. The house will be built on the same footprint of the original house, and will be approximately 30' x 30'. The house will be a full square design, instead of the original "L" shape. Steve Hildenbrand walked and measured the property and setbacks. The original house built well before the 1930's or 40's, was situated very close to the front sidewalk on Main Street and the side sidewalk on Chambers Street. Based on Planning and Zoning Section 27.08, Variance of Front Yard Requirements to Preserve Existing Building Line, Mr. Callahan will be able to build a house on the site where the previous home existed. Planning & Zoning did discuss with Mr. Callahan, the possibility of moving the house back some to allow for a few extra feet in the front and side yards and discussed the possibility of removing the small existing "office shed" on the property.

-Planning & Zoning approval of the "hand drawn" plat from Mr. Callahan is preliminary. Mr. Callahan was told that no final approval of this house will happen until Planning & Zoning reviews official drawings from a builder. Mr. Callahan is looking for a builder to build his house. Additionally, Planning & Zoning will ensure that home design will meet the goals and objectives of P&Z's Village Overlay Zone in Section 30.

-Planning & Zoning, while inspecting this property, brings up the condition of the sidewalk on Chambers Street, which runs alongside the property. It is in urgent need of repair.

**Ordinances/Resolutions:**

- **Ordinance #2021-O-3 BUDGET FY 21-22**

1<sup>st</sup> Reading: Comm. Nelson 5-24-2021

2<sup>nd</sup> Reading: Comm. Nelson 6-7-2021

- **Resolution #2021-R-2 Town Water and Sewer Rates**

1<sup>st</sup> Reading: Comm. Nelson 6-7-2021

**New Business:**

-A motion was made by Comm. Waltemeyer to accept the bills as presented for **May 2021**. Comm. Stacey seconded the motion, all approved.

-Comm. Nelson made a motion to adopt **Ordinance 2021-O-3 Budget Fiscal Year 21-22**; Comm. Winston seconded the motion, all approved.

-Comm. Nelson made a motion to approve GMB's WWTP RFP Document and Management Services in the amount of \$5,850.00; Comm. Winston seconded the motion. All approved.

-Comm. Nelson made a motion to approve JCC Request #28 (April 2021) in the amount of \$8,371.28 and #29 (May 2021) in the amount of \$148.00; Comm. Winston seconded the motion. All approved.

- Comm. Nelson made a motion to approve GMB Agreement Amendment #7 in the amount of \$24,000.00; Comm. Stacey seconded. All approved.

- Comm. Nelson made a motion to approve the Town Hall Complex Landscaping Quote in the amount of \$1,000.00; Comm. Waltemeyer seconded the motion. All approved.

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-Comm. Waltemeyer made a motion for adjournment at 7:30 pm, Comm. Nelson seconded the motion. All approved.

The meeting adjourned at 7:35pm.

Respectfully Submitted by: Amber Korell